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Title 22@ Social Security

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Division 1.8@ California Department of Aging

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Chapter 4@ Title III Programs-Program and Service Provider Requirements

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Article 5@ Title III C-Elderly Nutrition Program

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Section 7636.5@ Staff/Volunteer Training Requirements

7636.5 Staff/Volunteer Training Requirements

(a)

All staff, paid and volunteer, shall be oriented and trained to perform their assigned responsibilities and tasks. Training, at a minimum, shall include: (1) Food safety, prevention of foodborne illness, and HACCP principles. (2) Accident prevention, instruction on fire safety, first aid, choking, earthquake preparedness, and other emergency procedures.

(1)

Food safety, prevention of foodborne illness, and HACCP principles.

(2)

Accident prevention, instruction on fire safety, first aid, choking, earthquake preparedness, and other emergency procedures.

(b)

A yearly written plan for staff training shall be developed, implemented, and maintained on file by the nutrition services provider, as required in subsection 7636.7(c) below. The training plan shall identify who is to be trained, who will conduct the training, content of training, and when it is scheduled.

(c)

The nutrition services provider's registered dietitian shall review and approve the content of all staff training prior to presentation.

(d)

A minimum of four (4) hours of staff training shall be provided annually, by providers, for paid and volunteer food service staff, including congregate and home-delivered meal staff.

(e)

Training sessions shall be evaluated by those receiving the training.

(f)

Documentation of training to include evaluations and attendance records shall be maintained, as required in subsection 7636.7(c) below.